

## Individual Officer Decision Record



This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

<b>Decision Maker:</b>	Janet Waggott, Chief Executive
<b>Lead Officer:</b>	Janet Waggott, Chief Executive
<b>Title of Decision:</b>	Cancellation of Council Meeting on 21 December 2021 due to the continuing Coronavirus (COVID-19) pandemic
<b>Ward(s) Affected:</b>	All
<b>Type of Decision:</b>	<input type="checkbox"/> Key decision <input type="checkbox"/> Non key decision discharging (or connected to the discharge of) an Executive function <input type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council <input checked="" type="checkbox"/> <b>Decision under urgency</b>
<b>Details of decision:</b>	To cancel the Council Meeting due to take place on 21 December 2021.
<b>Reason for decision:</b>	<p>Pending the Government's review in January of the current situation of the ongoing pandemic, it has been determined prudent that the face-to-face Council meeting due to take place 21 December 2021 at the Civic Centre is cancelled and the business dealt with at a subsequent meeting.</p> <p>This follows consultation with the Chairman, Vice Chairman and Leader of the Council.</p>

<p><b>Alternative options considered and rejected:</b></p>	<p>Due to the guidance issued by the Government, having individuals attend meetings at the Civic Centre would place people at unnecessary risk.</p> <p>It is no longer lawful to hold a Council meeting remotely as the Covid legislation that enabled this has expired.</p> <p>Cancelling the meeting allows a Council Meeting to be held at a later date in line with any new Government Guidance issued in January.</p>
<p><b>Member Interests:</b> (<i>Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate</i>)</p>	<p>None.</p>
<p><b>Legal, Financial or other implications:</b></p>	<p>As the decision is made under urgency powers it is not subject to call-in. The Chief Executive confirms that the decision proposed is reasonable in all the circumstances and is to be treated as urgent.</p> <p>A dispensation was granted to all Members so that absence due to covid reasons would not result in any member being disqualified for reasons of non-attendance.</p>
<p><b>Background papers:</b></p>	<p>None.</p>
<p><b>Contact details for further information:</b></p>	<p>Janet Waggott, Chief Executive</p>
<p><b>Signed:</b></p>	<p><i>Signature redacted</i></p> <p>Janet Waggott</p>
<p><b>Date of Decision:</b></p>	<p>16 December 2021</p>